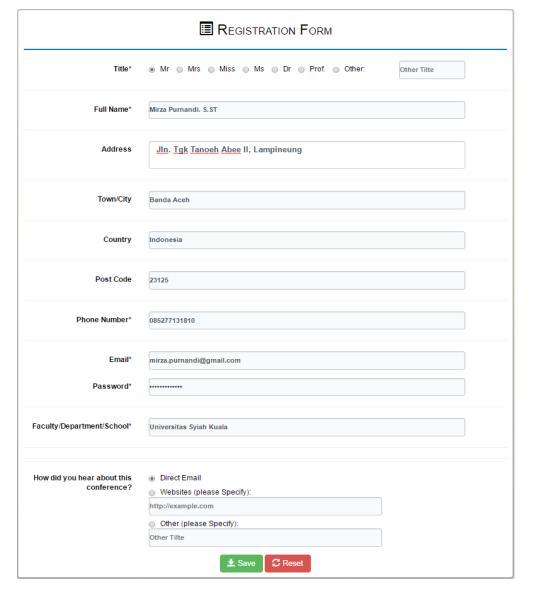
MANUAL REGISTRATION DRUGSTECH 2016

REGISTRATION ACCOUNT

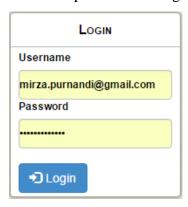
1. Open a web page **Drugstech** at http://drugstech.uui.ac.id/ and select the menu Registration, As the following figure.



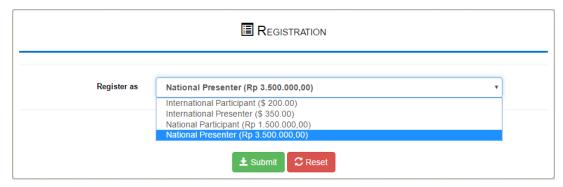
2. Complete the Registration Form which has been provided, see the following picture: (Note * must be filled).



3. Next, click save for registration. If registration is successful, you can login by using your email and password during the registration.



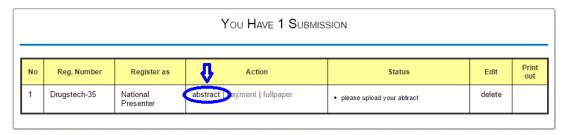
4. After a successful login, select **Submission** menu on the left sidebar to choose the type of registers, as shown in the picture.



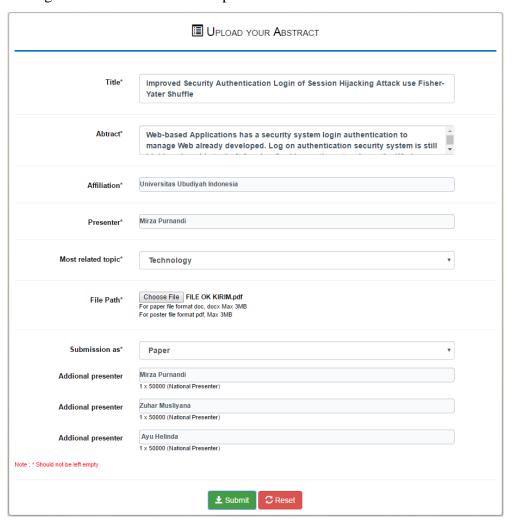
If you already choose either **Participant** or **Presenter**, then different instructions will be given, Check out this review below.

A. PRESENTER

1. Abstract is required to be uploaded in order to continue registration.



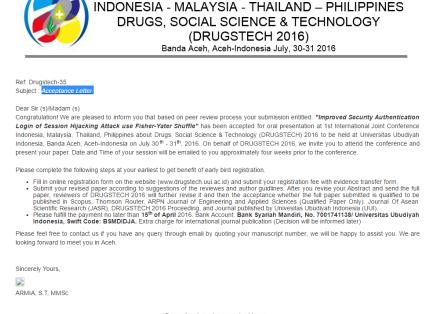
2. Filling the form as shown in the picture below



Note: additional presenters (will be awarded a certificate as a presenter) requires an extra charge as according to to the category selected (Presenter).

- 3. After Filling the Form, the abstract will be first reviewed by the reviewers
- 4. If your abstract has been accepted, "Print the LOA" button will be available to be use and LOA is ready to be printed (The LOA, as shown in the following figure).

INTERNATIONAL JOINT CONFERENCE













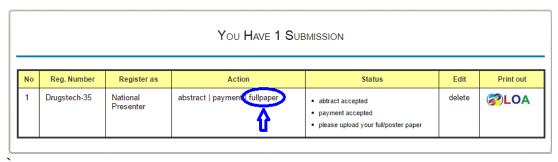


5. The next stage, you are required to fill out the payment form.



■ Upload your Payment								
Registered by	Mirza Purnandi. S.ST							
Payment for National Presenter								
Total Presenter	Total Presenter 4							
Total Payment	Rp 14.000.000,00							
File Receipt*	Choose File payment transfer.png file format in jpg, png, pdf. Max file size 2MB Payment transfer to Bank Bank Syariah Mandiri (BSM) Unit Banda Aceh. Account : 700 1 741 138 Swift Code : BSMDIDJA Name: Universitas Ubudiyah Indonesia							
Note: *Should not be left empty								
± Submit								

6. The committee will verify the payment made. If payment has been verified by the committee, **Full Paper** can be uploaded As shown in this picture.



7. Input your paper as shown in this picture.



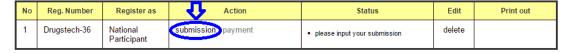
8. The next process will be the Full Paper reviewing process taken by reviewer team. If accepted, then you are required to print the **Registration Card** as shown in this picture.



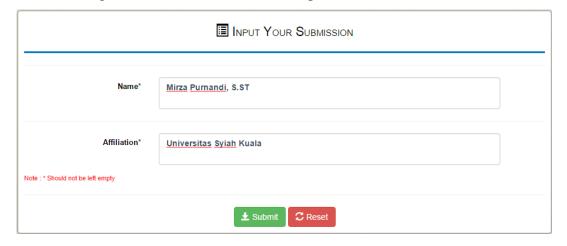
9. Registration Process is completed. Please bring your registration card on the day of the event for the purposes of registration. Thank you.

B. PARTICIPANT

1. Click Submission to register as a Participant.

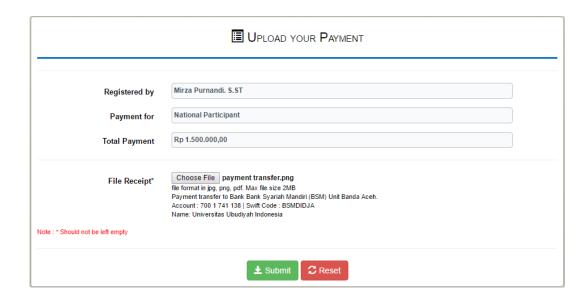


2. Fill in the Registration Form as shown in this picture



3. After Enrolling as a Participant you are required to make a payment in order to acquire the **Registration Card**.

No	Reg. Number	Register as	Action	Status	Edit	Print out
1	Drugstech-36	National Participant	submission payment	please upload your payment	delete	



4. The committee will later verify the payment made. If the payment is in accordance with the identity of yours, A "registration card print" option will be available to be used as seen in this picture.



5. After Enrolling as a **Participant** you are required to make a payment to get **Registration Card**. Thank You.